

Manufactured Home Park Condominium Application Documentation Checklist

Park Name

- All Condominium Legal Documents

- Recorded plat map indicating legal description

- Recorded CC&Rs

- Signed and Adopted By-Laws

- Articles of Incorporation Recorded with State

- Recorded Condominium site plan

- Plan or Evidence of Transfer of Control

- Proposed or actual budget

- Reserve Study

- Management Agreement

- Equal Employment Opportunity Certificate (HUD 92010)

- Affirmative Fair Housing Marketing Plan or Voluntary
Affirmative Marketing Agreement (VAMA)

- FEMA Flood Map

- Outstanding or Pending Litigation Analysis

- Pending Special Assessment Analysis

- Estimated Construction Completion Date (if applicable)
